

BY LAWS  
OF  
THE FALL CITY COMMUNITY ASSOCIATION, INC.

ARTICLE I  
NAME

SECTION I This organization shall be known as the Fall City Community Association, Inc.

ARTICLE II  
PURPOSE

SECTION I The purpose of the Association, a nonprofit charitable 501(c) (3) organization, is to provide an opportunity for members to contribute to the community of Fall City.

ARTICLE III  
MEMBERSHIP

SECTION I. There are four types of memberships:

- A. Regular Membership. Regular Membership shall be limited to persons who live or work or own a business or own real property in Fall City as defined by the zip code "98024" and/or Fall City Elementary School boundary and/or Fall City Metropolitan Parks District boundary. All regular members in good standing as of May 22, 1998 are exempt from restrictions on regular membership qualifications.
- B. Associate Membership. Associate Membership, which is available to any individual, has all of the regular membership benefits with the exception of holding an office, the right to vote, or chair a committee. Their dues shall be \$10.00 less than regular member's dues.
- C. Honorary Associate Member. The Association reserves the privilege of awarding an "Honorary Associate Membership", a non-dues paying, non-chair holding, non-office holding, non-voting membership.
- D. Lifetime Membership. The Association reserves the privilege of awarding a "Lifetime Membership" which carries all of the rights and privileges of regular members.

SECTION II. Membership in the Association is confirmed by receipt of dues and completed membership form received by one of the officers. Membership is on an individual basis. Membership can be assigned to a position, e.g., the president or his/her designee from another organization functioning within the boundaries of FCCA membership. (See Article III, Section I A.)

SECTION III. After the membership form has been completed and dues paid, the Treasurer will announce the new member to the group at the next regular meeting, and the new member will be eligible to vote at the following meeting.

ARTICLE IV  
OFFICERS

SECTION I The officers of the association shall be President, Vice-President, Treasurer, Recording Secretary and Corresponding Secretary elected from membership.

SECTION II. All officers shall enter upon their official duties on January 1, after election each year, and shall serve for a term of one (1) year. Vacant positions can be filled on an interim basis by the President with the approval of a majority of the remaining officers. A vacant president position can be filled on an interim basis with the approval of a majority of the remaining officers.

SECTION III. The duties of the officers shall be as follows:

- A. The President shall be the executive officer and preside at all meetings of the Association and shall perform such other duties as usually pertain to the office of President.
- B. The Vice-President, in the absence of the President, shall preside at all meetings of the Association. The Vice-President shall also perform such other duties as usually pertain to that office.
- C. The Treasurer shall receive all funds paid to the Association, deposit them in the official depository, and disburse same as authorized by the Association, present a financial report at the first meeting of each month, file annual Federal and State tax reports, file annual non-profit Corporation report and filing fee, and perform such other duties as usually pertain to that office. Their accounts and books shall at all times be open to the inspection of all members and any authorized auditors.
- D. The Recording Secretary shall keep the records, minutes of all meetings, and perform such other duties as usually pertain to that office on behalf of the FCCA.
- E. The Corresponding Secretary shall be responsible for preparing, reviewing, and sending correspondence, and perform such other duties as usually pertain to that office on behalf of the FCCA.

ARTICLE V  
VOTING

- SECTION I. Only those, whose dues are paid prior to a motion, are eligible to make, second, or vote on a motion. Officers, other than the President, may vote on all issues. The President will vote to break a tie. In the case of new member voting eligibility, refer to Article III Membership.
- SECTION II. Nine persons of the voting members of the Association shall constitute a quorum
- SECTION III. At any time two or more voting members may delay the vote on any motion until the next regularly scheduled meeting. This delay in voting will be invoked only once per issue. Only members present when the delay rule is invoked can request an absentee ballot if they know they will be absent for the next meeting.

ARTICLE VI  
MEETINGS

- SECTION I. This Association shall hold regular meetings on such day and at such time and place as shall be determined by the members. All special meetings shall be approved by a majority of officers and all the paid members shall be notified by email 48 hours in advance.
- SECTION II. The Pledge of Allegiance, a moment of silence, and the review and approval of the prior meeting's minutes will begin each meeting.
- SECTION III. The rules contained in the Henry M Robert III, William J Evans, Daniel H Honemann, and Thomas J Balch, Roberts' Rules of Order Newly Revised, 10<sup>th</sup> Edition, shall govern the Association in all cases where they are not inconsistent with these bylaws and any special rules of order the Association may adopt.

ARTICLE VII  
ELECTION OF OFFICERS

- SECTION I. At the October membership meeting, the President shall appoint a nominating committee to consist of at least three voting members for the purpose of nominating new officers for the Association.
- SECTION II. At the December membership meeting, the nominating committee will present their nominations. Other nominations may be made from the floor.
- SECTION III. Immediately following the closure of nominations voting shall be by secret ballot.
- SECTION IV. Elections take effect January 1st. Terms of office shall be as specified in Article IV, Section II.

ARTICLE VIII  
MONEY

- SECTION I. The annual dues for Regular Members shall be \$30.00 per individual payable and due by the first meeting in January each year.
- SECTION II. Revenue from sources other than those defined in this article may be raised as determined by the officers and members. All fund-raisers are required to allocate 15% of net proceeds to the Association to be held in reserves and added to the investment per the terms of the investment.
- SECTION III. During the first meeting in January, the President shall select a CPA for the purpose of inspection and auditing of the financial records. This shall be completed by the first of February each year and report at the March Operating Budget meeting.
- SECTION IV. Any two officers of the Association shall countersign all checks. In case of the inability of persons designated to sign checks to perform their function, the members shall designate those who shall act as substitutes.
- SECTION V. The Officers will draft an annual operating budget and propose it to the Association at the first meeting in March.
- SECTION VI. Dues and interest from the investments may fund, but are not limited to the following:
- a) Disposal of refuse
  - b) Grounds maintenance
  - c) Grants and/or Membership dues to civic minded organizations within the membership boundaries of FCCA
  - d) Scholarships
  - e) Umbrella Insurance Policy

ARTICLE IX  
AMENDMENTS

- SECTION 1. Proposed amendments and revisions shall be presented and discussed at least two meetings prior to being voted upon. A two-thirds majority of members voting is required for passage.

*These updated by-laws voted on and approved at the November 12, 2010 general membership meeting.*